



RFP for Appointment of Consultant for undertaking the Revalidation/Vetting of Report on the Development of Covered Storage Sheds at Vishakhapatnam Port Trust



## Sagarmala Development Company Limited

**Limited Request for Proposal (RFP) for Appointment of Consultant for undertaking the Revalidation/Vetting of Report for the Development of Covered Storage Sheds at Vishakhapatnam Port Trust**

**Ref. No.: SDCL/NIT/21-22/11**

**22<sup>nd</sup> June, 2021**

**Sagarmala Development Company Ltd. (SDCL)  
1<sup>st</sup> Floor, Thapar House, Gate No. 2  
124, Janpath, New Delhi – 110 001**



### Disclaimer

1. This RFP document is neither an agreement nor an offer by the Sagarmala Development Company Limited (SDCL) to the prospective Applicants or any other person. The purpose of this RFP is to provide information to interested parties that may be useful to them in the formulation of their proposal pursuant to this RFP.
2. SDCL does not make any representation or warranty as to the accuracy, reliability or completeness of the information in this RFP document and it is not possible for SDCL to consider particular needs of each party who reads or uses this RFP document. This RFP includes statements which reflect various assumptions and assessments arrived at by SDCL in relation to the consultancy. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. Each prospective applicant should conduct its own investigations and analyses and check the accuracy, reliability and completeness of the information provided in this RFP document and obtain independent advice from appropriate sources.
3. SDCL will not have any liability to any prospective Applicant/Consultancy Company/Firm/Consortium as the case may be or any other person under any laws (including without limitation the law of contract, tort), the principles of equity, restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this RFP document, any matter deemed to form part of this RFP document, the award of the Assignment, the information and any other information supplied by or on behalf of SDCL or their employees, any consultants or otherwise arising in any way from the selection process for the Assignment. SDCL will also not be liable in any manner whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon any statements contained in this RFP.
4. SDCL will not be responsible for any delay in receiving the proposals. The issue of this RFP does not imply that SDCL is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the consultancy and SDCL reserves the right to accept/reject any or all of proposals submitted in response to this RFP document at any stage without assigning any reasons whatsoever. SDCL also reserves the right to withhold or withdraw the process at any stage with intimation to all who submitted the RFP Application.
5. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. SDCL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
6. SDCL reserves the right to change/ modify/ amend any or all provisions of this RFP document. Such revisions to the RFP/ amended RFP will be made available on the website.



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## 1. Background

- 1.1 Sagarmala Development Company Ltd (SDCL) is a CPSE under the Ministry of Ports, Shipping and Waterways (MoPSW), Government of India. SDCL was incorporated on 31st August 2016, as part of ongoing efforts to promote port led development in the country under the ambitious Sagarmala Programme of the Government of India. SDCL is exploring investment opportunities in the areas of Port Development/Port Modernization, Port Connectivity, Port led Industrialization and Coastal Community Development - the four pillars of the Sagarmala Programme.
- 1.2 Sagarmala was mandated to undertake the equity investment in the Project SPV after undertaking the detailed technical and financial due diligence of the project.
- 1.3 Vishakhapatnam Port Trust (VPT) intends to develop a covered Sheds in an identified area to handle dusty cargo/coal to reduce the dust emission and to address the Environmental concerns from Public and to meet the statutory requirements prescribed by NGT and Pollution Control Boards
- 1.4 VPT has already undertaken the study and prepared a detailed project report which will be shared with the selected consultant.
- 1.5 In order to revalidate the project report and other relevant parameters, **SDCL intends to appoint a consultant through this “Limited RFP”** issued to various Financial consultants empaneled earlier with SDCL. The terms of reference for the assignment is provided hereunder:-

## 2. Terms of Reference

- 2.1 Consultant is expected to undertake following activities

**(a) Revalidate the report prepared by VPT and to cover including but not limited to the following**

- (i) Compilation of Traffic data related to coal and other dusty cargo handled at Vishakhapatnam Port Trust for the past 10 years
- (ii) Collect the O-D data and project the cargo demand for next 15 years based on the existing and proposed industries in the vicinity of VPT.
- (iii) Based on the above demand analysis, vet the technical specification of various components and estimate the capacity of the covered storage sheds & other ancillary infrastructure alongwith the requirement of material handling equipment. The purpose is to revalidate the technical report alongwith the cost of development of covered storage sheds & other ancillary infrastructure.
- (iv) Estimate the requirement of land and current lease rentals of the Port.
- (v) Mapping of the land earmarked for the development of covered storage sheds
- (vi) Identify the gaps if any in the existing connectivity of proposed site from both the port and the hinterland. If required any modifications, cost of modification to be factored in the total project cost.
- (vii) Revalidate the Total Project cost
- (viii) List out the permissions/approvals/clearances required for the implementation of the Project

**(b) Financial Analysis**

- (i) Compilation of the various applicable tariffs in the proposed covered storage sheds from the VPT
- (ii) Compilation of the various data pertaining to the operating expenses with supporting to justify such data.
- (iii) Prepare the financial model (including projected P&L, Balance Sheet, Cash flow & key financial parameters such as Equity IRR, DE ratio, DCSR etc.)
- (iv) Work out the additional cost, if any to be incurred by the customer due to the mandatory requirement of storage of coal.
- (v) Compare the Total Logistic Cost through VPT to major customers viz-a-viz other nearby ports.
- (vi) Undertake sensitivity analysis with respect to various tariff levels.
- (vii) Suggest the most suitable implementation model.

**2.2 Deliverable, Timelines and Payment Terms**

S.No	Deliverable	Timelines (from the date of Work Order)	Payment Terms
1	Acceptance of Draft Report	21 days	70%
2	Acceptance of Final Report	30 days	30%

**3. General Terms and Conditions**

- 3.1 The duration of the assignment is for 30 days
- 3.2 The consultant shall be required to visit SDCL's office as per the requirement of the Project and also made a presentation on both the deliverables as per the requirement of SDCL.
- 3.3 For rendering the professional service, Bidders are requested to quote lumpsum fee inclusive of Out of Pocket expenses, travel expenses etc as per deliverable mentioned in the terms of reference section, excluding GST which shall be payable at the rate in force as per the applicable law.
- 3.4 The payment of the fee will be as per payment terms provided in the Terms of reference section
- 3.5 Indian law would be applicable law for setting all the disputes. Similarly, the Courts of Delhi shall have exclusive jurisdiction in all the matters arising in the Contract, including execution of Arbitration Award.
- 3.6 All the payments to be made to the appointed consultant shall be subject to deductions under the Income Tax Act, 1961.



- 3.7 Company reserves the right to terminate the appointment at any time after giving a one month notice, without assigning any reason thereof. In case of premature termination, proportionate payment till the date of termination will be made.
- 3.8 All papers, forms, etc., are required to be signed by the Authorized person.
- 3.9 The last date for submission of Technical and Financial Bids will be as indicated in request letter. Bids received after the stipulated time period as mentioned above will not be considered and will be rejected.
- 3.10 Each bidder shall submit only one bid. A bidder who submits more than one bid, then the Bid will be rejected.
- 3.11 SDCL reserves the right to accept or reject any bid(s) without assigning any reasons therefor.
- 3.12 No further discussion/ interface will be granted to bidders whose bids have been disqualified/rejected.
- 3.13 SDCL reserves the right to cancel the bidding process at any time without (i) assigning any reason and (ii) incurring any financial obligation to any bidder.
- 3.14 At any time before the submission of the Bids, the Client may, for any reason, whether at its own initiative or in response to a clarification requested by the Bidder, modify the RFP documents by an amendment. All the amendments/ Corrigenda will be posted on the website of SDCL ([www.sdclindia.com](http://www.sdclindia.com))
- 3.15 For any further clarification, please contact CS /SDCL at the address mentioned in Data Sheet.

#### 4. **Qualification Criteria**

Each Eligible Bidder must fulfil the following criteria. Responses not meeting the following criteria will be rejected and will not be evaluated further.

S.No.	Qualification Criteria	Supporting Compliance Document
4.1	The Bidder shall be a Company/LLP/Firm registered in India	Copy of certificate of incorporation or registration
4.2	<b>Technical Capability</b> The Bidder shall have experience of providing three similar completed consultancy services with a contract size not less than 10 lacs in the past 7 years  “ <b>Similar Services</b> ” means the project for the preparation of feasibility/DPR/ Techno-Economic feasibility report in the area related to warehousing/Inland	Completion Certificate from client <b>or</b> Copy of Work Order / Contract along with Bank Statement to establish receipt of full fee or other relevant document

	Container Depot/Container Freight Station/Port Berth, Logistic Parks, FTWZ etc.	
4.3	The Bidder should not be blacklisted and/or barred by any Central Govt. / State Govt. / PSU/ Govt. Bodies / any Authority to act as an advisor or consultant	Undertaking signed by the Authorized signatory
4.4	<p><b>Team Composition</b></p> <p>Team Leader (BE+MBA) with atleast 10 years of experience in providing consulting services in the area related to the Similar Services</p> <p>Financial Analyst (BE+MBA) with atleast 5 years of experience in preparation of Financial Model in the Similar Services</p>	Each CV needs to be signed by the key personnel and countersigned by the Authorized Signatory

## 5. Bid Submission

5.1 The Technical and Financial Bids, complete in all respects should be submitted in hardcopies only in the following way

5.2 **Cover – I : Technical Bid comprises of following documents duly stamped and signed by Authorized Representative**

- (a) Covering Letter as provided in Annexure-A duly signed and stamped
- (b) Form-1 : Authorization Letter
- (c) Form-2 : Details of Similar Assignments carried out by the Bidder along with Supporting as per Clause 4
- (d) Form 3 A and Form 3 B : Team composition alongwith the CVs as per format provided in Form 3 B
- (e) Form 4 : Declaration for No Conflict of Interest
- (f) Form 5: Undertaking for not being blacklisted and/or barred
- (g) Form 6: PAN and GST REGISTRATION

**It may be noted that the Technical Bid shall not contain any reference to the Financial Bid**

5.3 **Cover -II: Financial Proposal shall be submitted as per Format provided in Annexure-B**



#### 5.4 Cover-III

Cover-I and Cover-II shall then be sealed in the Outer Envelope and should be marked “RFP for the appointment of consultant for undertaking revalidation/vetting of Report on the Development of Covered Storage Sheds at VPT and must be delivered to the address as per timelines given in the Data Sheet.

### 6. Evaluation Process

6.1 The Technical Bids will be evaluated on the pass and fail basis. The Bidders which are meeting the above Qualification criteria will be declared as Passed (the “**Shortlisted Bidder**”).

6.2 SDCL shall inform the Bidder, whose Technical Bids fulfil the criteria stipulated in the RFP document, about the opening of the Financial Bids.

6.3 Financial Bids will be opened in presence of the Shortlisted Bidder representatives who choose to attend.

6.4 Financial Bids Evaluation

(a) Bidder quoting the lowest Financial Proposal will be declared as the Successful Applicants (L-1 Applicant)

(b) In event the Bid price of two or more Bidders is found to be the Same (Tie Applicants), SDCL may

(i) Invite fresh Financial Bids only from the Tie Bidders, however the Financial Bid quoted by the Tie Bidders in their fresh Financial Bid should not be higher than the Financial Bid already quoted by the Bidders

Or

(ii) Take any such measure as may deem fit in its sole discretion including annulment of the RFP process.

6.5 The Successful Bidder shall be the Bidder quoting the Lowest Financial Bid. The Bidder quoting the second Lowest Financial Bid shall be kept as reserve and may be invited at the discretion of the Client in case the L-1 Bidder withdraws or fails to comply with the requirements mentioned in this RFP.

### 7. Work Order

7.1 After selection, a Work Order will be issued, in duplicate, by the Client to the Successful Bidder and the Successful Bidder shall, within 3 (three) days of the receipt of the Work Order, sign and return the duplicate copy of the Work Order in acknowledgement thereof. In the event the duplicate copy of the Work Order duly signed by the Successful Bidder is not received by the stipulated date, the Client may, unless it consents to extension of time for submission thereof, cancelled the Work Order LOA on account of failure of the Successful Bidder to acknowledge the Work Order, and the next ranked Applicant (L-2) may be considered.





7.2 Work order will comprise of the Terms of Reference, Financial Bid submitted by the Successful Bidder and other General terms and conditions provided in this RFP.

#### 8. Performance Security

Performance Security equivalent to 3 (three) percent of the Cost of Financial Bid shall be furnished from a nationalized / Scheduled Bank, in form of a Bank Guarantee in the form specified at Appendix. The Performance Security to be submitted by the Successful Bidder alongwith the signed Work Order as per clause 6.1. For the Successful Bidder, the Performance Security will be retained by Client until the completion of the Assignment by the Consultant and be released 180 (One Hundred Eighty) Days after the completion of the Assignment as per the terms of the Contract.

#### 9. Commencement of Assignment

The Successful Bidder is expected to commence the Assignment within 3 days from the date of Work Order. If the Successful Bidder fails to commence the Assignment as specified herein, the Client may invite the second ranked Bidder to undertake the Assignment.

#### 10. Data Sheet

10.1 The name of Client is: “**Sagarmala Development Company Limited**”

10.2 The address of the Client is:

**Company Secretary,**  
**Sagarmala Development Company Limited**  
**1<sup>st</sup> Floor, Thapar House, Gate No.2**  
**124, Janpath, New Delhi – 110001**  
Email: [cs@sdclindia.com](mailto:cs@sdclindia.com)

10.3 Tentative schedule for Selection Process is as follows:

Activity	Timeline
Date of issue of RFP / publishing date (T)	22 <sup>nd</sup> June 2021
Last date for receiving queries/requests for clarifications	29 <sup>th</sup> June 2021
Clients response to queries/requests for clarifications	2 <sup>nd</sup> July 2021
<b>Proposal Due Date (P)</b>	<b>16<sup>th</sup> July 2021, 1500 hrs IST</b>
Date of opening of the Technical Proposal	1530 hrs IST on the Bid Due Date
Date of opening of the Financial Proposal	To be intimated to Technically Qualified Bidders



**Annexure A: Format for Submission of Technical Bid**

Date.....

**Company Secretary,**  
Sagarmala Development Company Limited,  
1st Floor, Thapar House, Gate No. 2  
124, Janpath, New Delhi – 110001

**Sub: Appointment of Consultant for undertaking the Revalidation/Vetting of Report on the Development of Covered Storage Sheds at Vishakhapatnam Port Trust**

1. We hereby propose to provide consultancy services for “**Appointment of Consultant for undertaking the Revalidation/Vetting of Report on the Development of Covered Storage Sheds at Vishakhapatnam Port Trust**” as outlined in your bidding document.

We have understood the instructions and the terms and conditions mentioned in the Bid documents furnished by you and have thoroughly examined the detailed Terms of Reference laid down by you and are fully aware of nature and scope of work required. We hereby confirm our acceptance and compliance to the provisions and terms and conditions contained in the Bid documents.

2. Our proposal shall remain valid for acceptance for 90 days from the last date of submission of the offer.
3. We hereby furnish our “Technical bid”

S No	Particulars	Details furnished by the bidder
1.	Name of Company/ Consultant/ Bidder	
2.	Postal address ( Contact office)	
3.	Telephone/mobile/fax number and email id	
4.	Authorization Letter	As per Form 1
5.	Details of experience of the firm in the field under reference	As per Form 2
6.	No. of key staff of consultant having minimum experience of 3 years in similar areas with at least two assignment during last 2 years.	AS per Form 3A
	Details of the key staff who shall deal with SDCL & their experience in the field under reference	AS per Form 3B
7.	Declaration for Conflict of Interest	As per Form 4
8.	Declaration of not being blacklisted	As per Form 5
9.	Declaration of PAN, Service tax Registration, GST, etc.	As per Form 6
10.	Electronic fund Transfer Details	As per Form 7

4. We certify that all the information provided in our bid, including the information regarding the team members, are true. We understand that any willful misstatement in the bid may lead to



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disqualification or cancellation of award if made or termination of contract. We also understand that in such a case we may be debarred for future assignments with SDCL for a period of maximum three years from the date of such disqualification.

Signature of Authorized Person \_\_\_\_\_

Date: \_\_\_\_\_

Designation \_\_\_\_\_

Place: \_\_\_\_\_

Name \_\_\_\_\_

Stamp \_\_\_\_\_



### Form 1: Authorization Letter

I \_\_\_\_\_ certify that I am \_\_\_\_\_ of the Consultant which is constituted under the laws of \_\_\_\_\_ and that \_\_\_\_\_ who signed the above tender is authorized to bind the organization by authority of its governing body.

Signature of Authorized Person \_\_\_\_\_

Date: \_\_\_\_\_

Designation \_\_\_\_\_

Name \_\_\_\_\_

Place: \_\_\_\_\_

Stamp \_\_\_\_\_

#### Note :

In case of partnership firm, a power of attorney duly notarized nominating/ authorizing, the authorized signatory to execute the above authorization letter should be enclosed.

In case of company, a duly certified true copy by Company Secretary/Director for authorizing the authorized signatory to execute the above authorization letter should be enclosed.



**Form 2: Details Similar Assignments carried out by the Bidder**

#	Name of Assignment	Client Name	Date of Commencement	Date of Completion	Scope in Brief	Contract Value (Rs Lacs)
1						
2						
3						

Signature of Authorized Person \_\_\_\_\_

Date: \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Place: \_\_\_\_\_

Stamp \_\_\_\_\_

**Note:**

- 1) The bidder may use additional sheets of like size and format, if required.
- 2) The above-mentioned information to be supported by copy of letter of award/ Completion Certificate /copy of any other correspondence from clients of consultant



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### Form-3 (A): Team Composition

Key Personnel				
Name of Staff	Firm	Area of Expertise	Position Assigned	Task Assigned

### Form 3 (B): Curriculum Vitae (CV) for Proposed Staff

1	Proposed Position (Also specify whether staff is for Core Team)	only one candidate shall be nominated for each position			
2	Name of Firm	Insert name of firm proposing			
3	Name of Staff	[First] [Middle] [Surname]			
4	Date of Birth	[Day, Month, Year]	Nationality		
5	Education	Indicate college/university and other specialized education of staff member, giving names of institutions, qualifications obtained, and date			
6	Membership of Professional Organizations				
7	Training & Publications:	[Indicate significant training since education degrees (under 5) were obtained]			
8	Countries of Work Experience	List countries where staff has worked in the last ten years			
9	Languages	Language	Proficiency (good/ fair/ poor)		
			Speaking	Reading	Writing
		English			
		Language 2			
10	Employment Record [Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.]:	Name of Organization	Position Held	Duration	
				to Present	
11	Detailed Tasks Assigned				
12	Work Undertaken that Best Illustrates the Required Professional Experience	[Among the assignments in which the Staff has been involved, indicate the  Handle the Tasks Assigned			



		<p>following information for those assignments that best illustrates staff's professional experience as per the requirements of this RFP</p> <p>Name of assignment or project:</p> <p>Year:</p> <p>Location: Client:</p> <p>Main project features:[ size in INR , type e.g. integrated township, port, etc., and services provided]</p> <p>Positions held:</p> <p>Activities performed:</p>
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**13. Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes me, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:

[Signature of staff member]

Day/Month/Year

Full name of staff: Date:

[Signature of authorized representative of the firm]

Day/Month/Year Full name of authorized representative:

Signature of the proposed staff:





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#### Form 4: Declaration for No Conflict of Interest

It is certified that as on date We including our associates have no conflict of interest, with any other organization, department or party(ies) with respect to the nature of work we (the Consultant) are applying for and that during the assignment we will not undertake any assignment/work/job which may affect the interest of the Client.

Signature of Authorized Person \_\_\_\_\_

Date: \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Place: \_\_\_\_\_

Stamp \_\_\_\_\_



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**Form 5: Undertaking for not being blacklisted and/or barred due to fraudulent activities and declaration of ineligibility for corrupt or fraudulent practices**

We do hereby undertake that we / any or any of our sister concerns have not been blacklisted and/or barred by any central/state government department or public sector undertaking or any regulatory institution due to fraudulent activities nor have been declared ineligible for corrupt or fraudulent practices.

Signature of Authorized Person \_\_\_\_\_

Date: \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Place: \_\_\_\_\_

Stamp \_\_\_\_\_



### Form 6 : PAN and GST Registration

The details of our registration in line with the various authorities are as under:

Our PAN is as under

<b>Permanent Account Number</b>	
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Note: Copy of card indicating PAN duly attested by the bidder under his seal and signature to be submitted.

Our GST number is

<b>GST number</b>	
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Note: Copy of registration with upto date amendment to be enclosed.

Signature of Authorized Person \_\_\_\_\_

Date: \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Place: \_\_\_\_\_

Stamp \_\_\_\_\_



### **Form 8:- Format of Bank Guarantee for Performance Security**

(To be stamped in accordance with Stamp Act if any, of the country for issuing bank)

Ref.:

Bank

Guarantee: Date:

Dear Sir,

In consideration of Sagarmala Development Company Limited (hereinafter referred as the “Client”, which expression shall, unless repugnant to the context of meaning thereof include its successors, administrators and assigns) having awarded to M/s [name of consultant] a [type of company], established under laws of [country] and having its registered office at<address> (hereinafter referred to as the “Consultant” which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and permitted assigns), an Assignment for preparation of [name of assignment] Contract by issue of Client’s Contract Letter of Award No. <reference> dated [date] and the same having been unequivocally accepted by the Consultant, resulting in a Contract valued at INR [amount in figures and words] for (Scope of Work) (hereinafter called the “Contract”) and the Consultant having agreed to furnish a Bank Guarantee amounting to INR [amount in figures and words] to the Client for performance of the said Agreement.

We [Name of Bank] incorporated under [law and country] having its Head Office at [address](hereinafter referred to as the Bank), which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators executors and assigns) do hereby guarantee and undertake to pay the Client immediately on demand an or, all monies payable by the Consultant to the extent of INR [amount in figure and words] as aforesaid at any time up to [date] without any demur, reservation, contest, recourse or protest and/ or without any reference to the Consultant. Any such demand made by the Client on the Bank shall be conclusive and binding notwithstanding any difference between the Client and the Consultant or any dispute pending before any Court, Tribunal, Arbitrator or any other authority.

We agree that the Guarantee herein contained shall be irrevocable and shall continue to be enforceable until the Client discharges this guarantee.

The Client shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee, from time to time to vary the advance or to extend the time for performance of the Contract by the Consultant nor shall the responsibility of the bank be affected by any variations in the terms and conditions of the contract or other documents. The Client shall have the fullest liberty without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Client and to exercise the same at any time in any manner, and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between the Client and the Consultant any other course or remedy or security available to the client. The Bank shall not be relieved of its obligations under these presents by any exercise by the Client of its liberty with reference to the matters aforesaid or any of them or by reason of any other act or forbearance or other acts of omission or



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commission on the part of the Client or any other indulgence shown by the Client or by any other matter or thing whatsoever which under law would but for this provision have the effect of relieving the Bank.

The Bank also agrees that the Client at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Consultant and notwithstanding any security or other guarantee that the client may have in relation to the Consultant's liabilities.

This Guarantee shall be irrevocable and shall remain in full force and effect until discharge by the Bank of all its obligations hereunder. This Guarantee shall not be affected by any change in the constitution or winding up of the Consultant / the Bank or any absorption, merger or amalgamation of the Consultant / the bank with any other Person.

Notwithstanding anything contained herein above our liability under this guarantee is limited to INR [amount in figure and words] and it shall remain in force up to and including [date] and shall extend from time to time for such period(s) (not exceeding one year), as may be desired by M/s [name of consultant] on whose behalf this guarantee has been given. Date this [date in words] day <month> of <year> in ('yyyy' format) at <place>.

**WITNESS**

1. [signature, name and address]

2. [signature, name and address]

[Official Address] Designation

[With Bank Stamp]

Attorney as Per Power of Attorney No.

Dated

**Note**

Strike out, whichever is not applicable.

The stamp papers of appropriate value shall be purchased in the name of bank which issues the "Bank Guarantee". The bank guarantee shall be issued either by a bank (Nationalized / Scheduled) located in India or a foreign bank through a correspondent bank (scheduled) located in India or directly by a foreign bank which has been determined in advance to be acceptable to the Client.



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### Annexure B: Format for submission of Financial Bid

The Financial Bid to be submitted should be all inclusive but excluding GST which shall be payable at the rate in force as per the applicable law.

Financial bid should be submitted in the following format covering all the activities mentioned in Scope of Work on retainership basis.

Particulars	Quoted Price (Lumpsum) (Professional fee in INR inclusive of all excluding GST)
Cost of Financial Bid	

**Note:**

- 1) The fee to be quoted in INR inclusive of all taxes, duties, cess and other costs etc, but excluding GST. The GST shall be paid as per prevailing rate upon submission of GST invoice.

Signature of Authorized Person \_\_\_\_\_

Date: \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Place: \_\_\_\_\_

Stamp \_\_\_\_\_